**Mission Fulfillment Committee Meeting Agenda**

Date: Tuesday, December 11, 2018 | Begin: 4:00 | End: 5:00 p.m. | Location: B240 | Recorder: Sara Sellards

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| **Topic/Item** |  |
| 1. **Check-in and review commitments**
 | * No commitments to review
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| 1. **State of Core Theme indicators**
 | * Jason: wanted to do a check-in on where we are at on the core theme indicators – owe the Board an update in March
* Core theme teams have been working on their indicators
* Core theme indicators are intended to give the Board and other audiences enough info to ask for a deeper dive – not intended to be the end all, be all of all of the data that describe where we are as an institution (everyone agreed)
* Lisa shared a document, which can be found here: [I:\Mission Fulfillment Committee\Core Theme Work Folders\Documentation](file:///I%3A%5CMission%20Fulfillment%20Committee%5CCore%20Theme%20Work%20Folders%5CDocumentation) [file name: Core Themes Proposed Changes - 2018.12.11]
* The core theme leads reviewed the proposed next steps and changes.
	1. Academic Transfer proposed next steps and changes: committee agreed
	2. Career and Technical Education proposed next steps and changes: committee agreed
	3. Essential Skills proposed next steps and changes: additional updates made to 3.4 and 3.5 during meeting; committee agreed
	4. Lifelong Learning proposed next steps and changes: additional updates made to 4.1, 4.4, 4.5, 4.6, 4.7; committee agreed
* Thresholds – IR will start working on gathering data
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| 1. **Core Theme/MFC dashboards**
 | * Lisa shared the dashboard for the indicators that were presented in spring – it shows where we are at for all of our indicators – this will be posted on our website and will be updated to reflect the changes of the core theme indicators
* Once we gather data on our new indicators and develop a dashboard to share with the Board (March 2019), the dashboard will reflect the new indicators and the old dashboard will be archived to be referred to internally
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| 1. **Review commitments and scheduling**
 | * Core theme teams will work on thresholds and send those to Lisa by first week in February
* Lisa is available to help with thresholds – invite her to core theme meetings
* Lisa and IR will work on dashboard
* Sara will send out a Doodle poll for a one hour meeting in February, prior to the March Board meeting
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| **Future Meetings** | **Start Time** | **End Time** | **Location** |
| **(No meetings currently scheduled)** |